NIMS-CU Workgroup Updates

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Outline

- AZ Regional COML Recognition Program

  - Background

  - Application Requirements

  - Review Process

- Operational Meeting

- Next Steps

Background: SIEC Actions to Date

- The SIEC Communications Unit Working Group, staffed by PSIC, developed a COML Recognition Program:

  - Approved by SIEC on May 18, 2010

  - Approved by PSCC on July 20, 2010

- The Recognition Program is available online: http://www.azgita.gov/psic/library/standards/Arizona_Regional_COML_Recognition_07202010.pdf

- On August 17, 2010 SIEC formed the NIMS Communications Unit (NIMS-CU) Workgroup and approved its Policies and Procedures: http://www.azgita.gov/psic/library/coml/NIMS-CU_Policies_and_Procedures.pdf

Application Requirements

- Confirmation that all prerequisites (for the COML course) have been met
  - Certificates of Completion for ICS 100, 200, 300, 700 & 800

- Copy of the Certificate from COML Training

- Copy of the Completed COML Taskbook
  - Final Evaluator's Verification
  - Agency Certification
  - All tasks signed off
  - Completed evaluator information section

- Contact and affiliation information needed to add the candidate as a COML to the Arizona ICS COML Resource List
  - Via the ICS Regional COML Submission Checklist, available online: http://www.azgita.gov/psic/library/coml/

Application Review Process

- Each application is inspected for completeness.

- Complete applications are emailed to the Workgroup for review within 2 weeks of receipt.

- Workgroup members must respond within 3 weeks with the following information for each applicant:

  - Whether or not the applicant should be recognized

  - Whether the application needs further discussion by the Workgroup

- An Application Review Meeting is conducted.

  - At least 3 members must actively participate in the meeting to take action on applications

  - Members must abstain from any discussion or processing of their own applications

Application Review Process

- The Workgroup convened on Monday, May 16, 2011 for the first Arizona Regional COML Application Review Meeting.

  - 2 applications were considered

  - Neither applicant was granted recognition as an AZ Regional COML

- A letter with the Workgroup's observations and recommendations was sent to each applicant and copied to their Agency Certifying Official.

  - Applicants were urged to pursue additional training and experience and further encouraged to resubmit revised application materials for future consideration

Organizational Meeting

- The Workgroup scheduled an Organizational Meeting to review and update policies and procedures.

- The following items need to be more clearly defined:

  - Scope of the Arizona Regional COML Recognition Program
    - » Purpose of the application review process
    - » Workgroup's level of authority

  - Criteria for evaluating application materials

  - Implications of Local Agency Certification

Discussion; Comments? Questions?

Next Steps

- Review policies and procedures

- Incorporate feedback from this meeting

- Revise documents as necessary

- Publish revised policies and procedures for comment one week prior to the August SIEC meeting